

Maxis Solutions – Training Centre - Chatswood

TRAINEESHIP – Government Funding Assistance

\$4,000 of Government Training incentives per eligible employee

Only a small proportion of organisations realise they qualify for Government funded training incentives. Now you don't have to pay for all your training.

The Government understands the nation's competitive advantage is based on human capital, so a portion of government revenue is given back in training incentives. This covers up to 100% of training undertaken with funds of up to \$4,000 per qualifying employee.

Maxis Solutions can make the process easy by:

1. Assist you in sourcing funding
2. tailoring your accredited training to your business.

Three pools of funds available:

1) Existing Employees Incentive

Employed longer than 3 months full-time or 12 months part-time.

Employers are eligible for:

Standard Commencement Incentive (\$1,500) 3 months from commencement for Cert III or IV.

Plus a Completion Incentive (\$2,500), total \$4,000 for Cert III or IV.

2) New Employees Incentive

Employed less than 3 months full-time and 12 months part-time.

Employers are eligible for:

Standard Commencement Incentive up to \$1,500 3 months from commencement.

Plus a Completion Incentive up to \$2,500, total of up to \$4,000.

Must work an average of 15 hours per week.

Must not have a prior tertiary qualification in the same subject area completed in the last 7 years.

3) Additional Incentives

In many cases there are additional advantages with payroll tax and workers compensation incentives available.

Note different States have different incentives and criteria. Contact us for full eligibility conditions.

NSW Government Incentives for Employers, Apprentices and Trainees

Full Payroll Tax Exemption for Employers of Apprentices and Trainees

The NSW Government provides a full exemption from payroll tax for employers in relation to apprentices and new entrant trainees. Employers should not include the salaries and entitlements of apprentices and new entrant trainees in their payroll tax calculation. The previous rebate scheme in relation to new entrant trainees was abolished from 1 January 2004. Contact 13 28 11 or the Office of State Revenue for further details.

Transport Concessions and the Vocational Training Assistance Scheme Public transport concessions are available for travel on NSW government buses, ferries and trains for New Entrant trainees and for first, second and third year New Apprentices. Some private operators also provide similar concessions

The employer benefits by:

1. increased performance
2. improved productivity
3. higher profitability
4. more motivated staff
5. improved staff retention
6. becoming an employer of choice.

The accredited employees benefit by:

1. nationally recognised qualification
2. job satisfaction
3. promotion prospects
4. up-to-date skills.

Traineeships currently available at Maxis Solutions are:-

BSB20107 Certificate II in Business – including intro to MYOB
 BSB20207 Certificate II in Customer Contact – includes basic computer skills
 ICA20105 Certificate II in Information Technology
 ICA30105 Certificate III in Information Technology
 BSB40807 Certificate IV in Frontline Management

Next step:

Contact Pam at Maxis Solutions to discuss and tailor a program to your needs PH: 02 **9410 1880**

Maxis Solutions

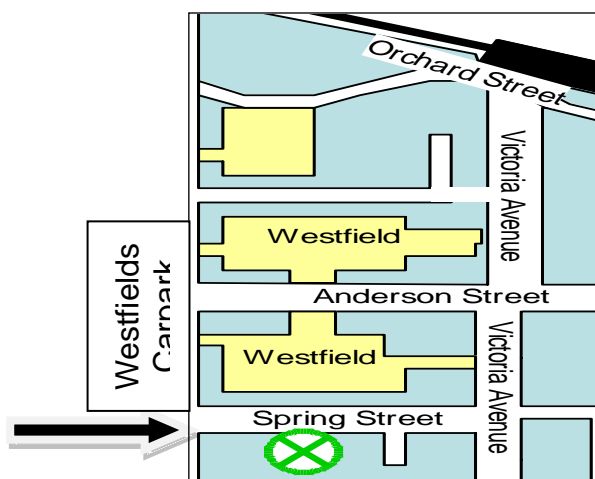
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Traineeships

Australian Apprenticeships are nationally recognised training programs where employees learn and work at the same time. The key to Australian Apprenticeships is assessment against Nationally endorsed competency standards.

They cover full or part-time paid work and training, and can be delivered entirely on the job.

Traineeships provide real benefits for your business, your Trainee contributes to your bottom line with practical skills and knowledge acquired through his or her training.

Traineeships have been designed to be flexible, providing nationally recognised quality training developed by industry for industry.

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BSB40807 Certificate IV in Frontline Management

NSW State Government Incentives for Apprentices, Trainees and their Employers

\$200 Gear Up Allowance for Apprentices from 1 January 2008

Apprentices in New South Wales will benefit from a \$200 Gear Up clothing allowance introduced from 1 January 2008. This initiative under the Learn or Earn policy will provide each first-time apprentice commencing from 1 January 2008 with \$200 to assist them to purchase appropriate and safe clothing, including uniforms and protective equipment.

Apprentices and trainee apprentices will be informed of the allowance in their approval letter and will receive a cheque for \$200 when their apprenticeship attains “registered” status or three months after their commencement date for trainee apprentices. First-time apprentices and trainee apprentices will only be entitled to this payment once even if they cancel their apprenticeship and recommence with another employer or commence a different apprenticeship. Apprentices who withdraw from their apprenticeship and recommence with another employer prior to receiving the allowance, will receive the allowance when the subsequent apprenticeship is “registered” or formally approved.

\$100 rebate on Apprentice’s car registration

First and second year apprentices receive a \$100 rebate on their car registration. Apprentices should apply through the RTA. The application form will be available on the RTA web site at <http://www.rta.nsw.gov.au/registration/otherinformation/apprentices/index.html>.

To be eligible for the rebate, the vehicle must be:

- Registered in NSW.
- Registered in the name of an eligible apprentice, or jointly with an eligible apprentice.
- Be registered for general private or general business use.
- Have been registered in the name of an eligible apprentice, or jointly with an eligible apprentice, at the time the registration fee and motor vehicle tax were last paid.

Travel concessions

First, second and third year apprentices and new entrant trainees receive concession travel passes on NSW buses, ferries and trains. Some private operators also provide similar concessions. Forms are initially sent apprentices and new entrant trainees with their approval letters. Forms for the renewal of the concession card are sent to apprentices and new entrant trainees via their employer. A new form is being issued from January 2008 that requires photo ID. </docs/VT77form.pdf>

Travel and Accommodation Assistance

Apprentices and new entrant trainees may be eligible for travel and accommodation assistance if they need to travel more than 120kms round trip to attend day or block release with their registered training organisation. Assistance for accommodation is \$28 per day and the rate for travel expenses is 12 cents per kilometre. This applies to both public and private transport. Forms are available on our website at </docs/vtasform.pdf>

Exemption from worker compensation premiumsEmployers receive exemptions from workers compensation premiums for their apprentices.

To be eligible for the apprentice premium exemption you must have a valid workers compensation policy and have entered into a NSW Department of Education and Training (NSW DET) approved 'Training Contract' with the apprentice in a designated trade vocation.

From 31 December 2006, when you renew your workers compensation policy your Scheme Agent will require you to complete the wage declaration forms as usual and provide details about the apprentices you employ for the purpose of obtaining the apprentice premium exemption. Your Scheme Agent will automatically calculate your premium exemption when calculating your premium.

For policies commenced or renewed between 31 December 2006 and 30 December 2007, the apprentice premium exemption will be deducted from your final premium. The final premium (called the hindsight premium) is calculated by your Scheme Agent at the end of the policy period using the actual amount of wages paid during the policy period. Your Scheme Agent will rebate any credit owing to you as a result of this adjustment.

For policies commenced or renewed on or after 31 December 2007, the apprentice premium exemption will be applied to your premium at the start of the policy period. This means that the premium exemption will reduce your initial invoiced premium. The exemption will be applied again when your final premium is calculated at the end of the policy period. See the WorkCover website for more information <http://www.workcover.nsw.gov.au/FAQs/default.htm>

Payroll tax rebates

Prior to 1 July 2008, wages paid to apprentices and new entrant trainees in NSW were exempt from payroll tax. From 1 July 2008, this exemption no longer applies and all employers are required to include the wages and salaries paid to apprentices and new entrant trainees in their payroll tax calculation.

A rebate scheme replaces this exemption. Rebates are provided by the Office of State Revenue (OSR) by allowing the amount of the rebate to be offset against monthly payroll tax payments. OSR provide this offset facility through their monthly calculator online service.

Employers should regularly check for changes in payroll tax requirements at <http://www.osr.nsw.gov.au>

Rebate on vehicle registration for small business owners

- The NSW government provides small business owners with a rebate on the cost of registration of a vehicle for each apprentice employed. The RTA provides information at <http://www.rta.nsw.gov.au/registration/otherinformation/apprentices/index.html>

For inquiries about NSW Government incentives contact State Training Centre on 13 28 11.